



The Glebe Primary School

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<http://www.theglebeprimary.org.uk/>

20 September 2017

Dear Parents / Carers

Parent Consultation Evenings 16th – 18th October - Online Appointment Booking

I would like to invite you to attend our Parents' Evening on 16th – 18th October 2017. This is an important evening and provides you with an opportunity to discuss your child with their teacher.

The school has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made from 20th September and will close on 13th October. Should you wish to make any changes after this date please contact the school office.

Please visit <https://theglebe.parentseveningsystem.co.uk> to book your appointments (a short guide on how to add appointments is included with this letter). Login with the following information:

- Student's First Name
- Student's Surname
- Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Mrs G Repton
Headteacher



All staff in The Glebe Primary School are committed to 'safeguarding'